

# CLARENCE CENTRAL SCHOOL DISTRICT

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## Administration

Matthew Frahm, Ed.D.

*Superintendent of Schools*

Mary Jo Dunkle

*Interim Director of Special Education & Pupil Personnel Services*

Patricia Grupka, Ed.D.

*Assistant Superintendent for Finance & Operations*

Robert Michel

*Assistant Superintendent for Human Resources*

Kristin Overholt, Ed.D.

*Assistant Superintendent for Curriculum & Instruction*



## Board of Education

James Boglioli

*President*

Michael Fuchs

*Vice President*

Tricia Andrews

Kym Cannizzaro

Cindy Magera

Dennis Priore

Dawn Snyder

## Facilities Committee Meeting

October 23, 2023

4:00 p.m.-5:00 p.m. in the High School Library

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### *Discussion Topics and Agenda Items*

**Members Present:** Cindy Magera, Dawn Snyder, Tricia Andrews, Brian Logel, Patti Grupka, Ray Bednarski and Scott Lohouse (both from Kideney Architects, PC)

**Member Presenting at Next Public Meeting:** Cindy Magera

- 1) Review of Building Condition Survey (BCS) with Kideney Architects, PC
  - Kideney provided an overview of the Building Condition Survey (BCS) mandated by the New York State Education Department
  - Reviewed the BCS Process that was used—Kideney examined written plans and documents provided by the District; inspected every building and site; assembled field notes and photographs, etc. Focused on items that have ~5 years of life left
  - Went over key information for each District building using a printed packet of information
  - Provided a comprehensive review of items like roofs, toilet rooms, parking lots, windows, water piping, ventilation, LED lighting, parking lots, etc.
  - Purpose for the presentation at the meeting—to go over all the items that were identified by Kideney during the BCS process. Will now work with the District to assign “Building Ratings,” prioritize, provide anticipated costs, etc.
  - Kideney will put together an abbreviated presentation for the full Board on November 14 focusing on common areas of need
- 2) Anticipated Capital Project Planning
  - Had a discussion about whether the District should keep its current architectural and construction management partners. At this point, the recommendation is to stick with Kideney and Buffalo Construction

a. Financial Overview

- After Kideney went over a list of potential needs, Patti Grupka identified financial resources the District will hopefully have available for needed work
  - Patti Grupka reviewed the size of project that would be possible from \$0 of capital reserve up to a \$3 million contribution from a capital reserve
  - Patti Grupka talked about the importance of planning projects to keep the local share flat. This happens when new projects are started as previous projects are paid off
    - b. Projected Timeline
  - Talked about possible times of the year for the District to put a capital project vote out to the community
  - After much discussion, recommendation is to plan for a May of 2025 vote
    - c. Stakeholder Involvement
  - Had a detailed conversation about a process for stakeholder involvement. At this point, recommend that a stakeholder committee of ~20 people coming from existing groups as well as general interest be assembled this winter. Will anticipate the group meeting ~4 times in total.
- 3) Update on ML WorkOrder Process
  - 4) Landscaping Tours and Expectations
  - 5) Building Signage Discussion
  - 6) Safety Initiatives
  - 7) Future Meeting Dates
- 4:30 on Tuesday, November 14 in the High School Library
  - Matt Frahm will arrange to have sandwiches provided